

# Longridge Loop

## A Town Council Working Group



### Agenda – 10 June 2025 – 18:30

#### 1. Welcome and Introductions.

#### 2. Nomination for Chair and Vice Chair.

For members of the Working Group to nominate a Chair and Vice Chair.

#### 3. Terms of Reference.

For members to review and approve the Working Group's Terms of Reference (enclosed).

#### 4. Background.

The Longridge Loop is a five-mile accessible route for cyclists and walkers around Longridge, designed to enhance community recreation, promote sustainable transport, and boost tourism in the Ribble Valley. Initially proposed by Longridge Town Council in 2021, the project aimed to create a safe, scenic, and inclusive trail connecting key areas of the town and its surroundings. This report provides an update on the project's progress, challenges and next steps.

#### 5. S106 - Funding.

- When planning permission was secured to erect up to 363 dwellings on the land East of Chipping Lane, Longridge (ref: 3/2014/0764) the associated Section 106 Agreement secured a commuted sum of £15,000 towards the Longridge Loop recreational route. The contribution was due prior to the occupation of the 30 dwelling and has been received by RVBC.
- When planning permission was secured to erect up to 275 dwellings on the land west of Preston Road, Longridge (ref: 3/2016/0974) the associated Section 106 Agreement secured a commuted sum of £30,000 towards the Longridge Loop recreational route. The contribution was due on the occupation of the 30th dwelling and has been received by RVBC.

##### 5.1 Available S106 Funds

See reports to the RVBC Planning and Development Committee; February 2021 and September 2021 attached as Appendix 1 and 2.

- February 2021 report approved payment to the Town Council of £7,256
- September 2021 report approved payment to the Town Council of £13,208

**Planning Application: 3/2016/0974 - West of Preston Road, Longridge**

**SPENT - £6,604** (ex. vat) - for remedial works to Written Stone Lane section of the Longridge Loop in 2021. This amounts to 50% of the amount requested by the Town Council (£13,208 – see Longridge Loop2 report attached) – no invoice submitted to RVBC for the other 50%.

**Planning Application: 3/2020/0309 - Spout Farm, Longridge**

£3,000 received by RVBC and unspent towards Longridge Loop.

**Planning Application: 3/2014/0764 - Chipping Lane, Longridge**

£15,000 received by RVBC and £423 unspent towards Longridge Loop.

**SPENT - £9,115** (plus VAT) paid to Town Council for Chapel Brow from Chapel Hill through to Pinfold Lane- the bridleway. The quote reduced from £15,000 originally requested.

**SPENT - £5,462** (plus VAT) for repairs to the footpath at Moss farm.

The remaining balance of £423.00 has been agreed to use for "Mile Markers" on the Longridge Loop and associated signage- no invoice received.

To confirm the money spent by the Town Council = **£21,184**.

**6. Funding - Update**

An Expression of Interest for £15,000 has been submitted to RVBC to enhance accessibility for disabled individuals and parents with children and prams by upgrading paths, adding accessible infrastructure, and incorporating sustainable features.

**7. Current Status of the Loop and Next Steps.**

For members to consider the current status of the Loop, the next steps and actions going forward.

**8. Future meetings.**

To consider dates for future meetings.



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# Draft Terms of Reference

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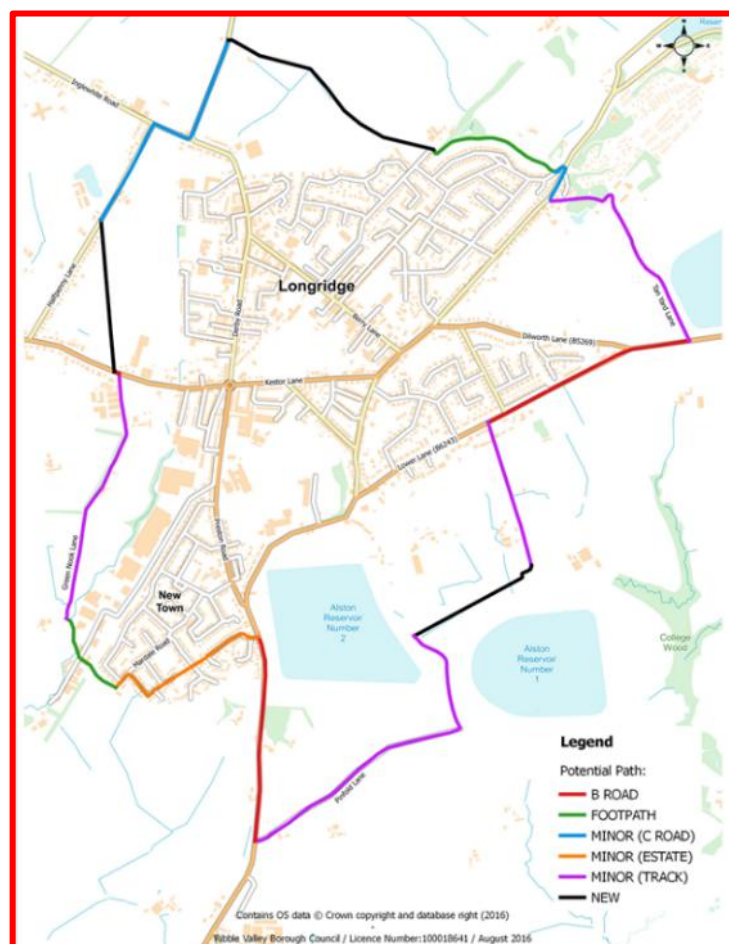
## Longridge Loop Working Group



Adopted:

Chair:

Minute Ref:



## 1. Purpose of the Working Group

The Longridge Loop Working Group (LLWG) is established by Longridge Town Council (LTC) to oversee the development, promotion, and implementation of the Longridge Loop.

*The Longridge Loop aims to create a safe, accessible, and enjoyable walking and cycling route around Longridge, enhancing community well-being and sustainable travel opportunities.*

## 2. Objectives.

The LLWG will:

- Develop a clear vision and strategic plan for the Longridge Loop.
- Identify potential routes, access points, and necessary infrastructure improvements.
- Engage with key stakeholders, including landowners, community groups, and local authorities.
- Seek funding opportunities and grants to support the project.
- Ensure the project aligns with local and national policies on active travel and environmental sustainability.
- Promote community involvement and encourage participation in the project.
- Provide regular updates and recommendations to Longridge Town Council.

## 3. Membership.

The LLWG shall comprise:

- A minimum of three Town Councillors, appointed by LTC.  
For 2025/26 these will be Cllrs, Stubbs, Rainford and Jackson.
- Representatives from relevant community groups and stakeholders.
- Local residents and volunteers with an interest in walking, cycling, and environmental sustainability.
- Officers and members of RVBC and Lancashire County Council (if applicable) and other relevant authorities (as advisors).

The Chair of the Working Group shall be appointed from within the working group, subject to agreement by members.

## 4. Meetings and Reporting.

- The LLWG will meet at least once every two months, with additional meetings scheduled as necessary.
- Meetings may be held in person or virtually, as agreed by members.
- Minutes of each meeting will be recorded and circulated to members and LTC.
- The LLWG will provide regular updates to LTC, with formal progress reports submitted quarterly.

## **5. Decision-Making and Authority.**

- The LLWG has no decision-making powers but will make recommendations to LTC.
- Expenditure and financial commitments must be approved by LTC.
- All actions must align with LTC policies and governance procedures.

## **6. Duration and Review.**

- The LLWG will operate until the Longridge Loop is implemented or as otherwise determined by LTC.
- The terms of reference will be reviewed annually or as required.

## **7. Dissolution.**

The LLWG may be dissolved by LTC if it is deemed that its objectives have been met or are no longer feasible.

*This Terms of Reference is Administered by the Longridge Town Clerk*

## RIBBLE VALLEY BOROUGH COUNCIL REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No.

meeting date: THURSDAY, 4<sup>th</sup> FEBRUARY 2021  
 title: LONGRIDGE LOOP  
 submitted by: DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING  
 principal author: NICOLA HOPKINS – DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING

### 1. PURPOSE

- 1.1 To seek authority from Members to release Section 106 contributions to Longridge Town Council to facilitate part of the Longridge Loop scheme.

### 2. BACKGROUND

- 2.1 When planning permission was secured to erect up to 363 dwellings on the land East of Chipping Lane, Longridge (ref: 3/2014/0764) the associated Section 106 Agreement secured a commuted sum of £15,000 towards the Longridge Loop recreational route. The contribution was due prior to the occupation of the 30<sup>th</sup> dwelling and has been receipted by the Council.

### 3. PROPOSAL

- 3.1 Longridge Town Council are keen to see the development of the Longridge Loop which will provide a safe route around the town for cyclists, walkers and the disabled. The route will be approximately 5 miles in length.
- 3.2 As Longridge Town Council are leading on delivering this scheme on receipt of the commuted sum the Town Council were approached and asked to identify how this contribution could be utilised.
- 3.3 The Town Council have confirmed that the next planned part of this project is Chapel Brow from Chapel Hill through to Pinfold Lane. This bridleway way is a well-used path with walkers, runners and cyclists but is impassable in places due to the numerous potholes.
- 3.4 Longridge Town Council will be working in conjunction with Longridge and North Preston Rotary Club, who have to the volunteers who are able undertake this type of work. Whilst this work is being undertaken it has been agreed that a style be replaced and potholes filled in on one of the adjacent paths also.
- 3.5 Dinsdale Moorland Specialists which have provided a quote for works which equates to= £7256.00 plus VAT. This only relates to half the work required and whilst a quote for all the works proposed to this section of the bridleway has been requested the current lockdown may mean such a quote cannot be provided. As such at this stage all that is being requested is part of the contribution to enable the works to be undertaken as soon as possible.
- 3.6 The section of the route is a bridleway and the works will be undertaken under Section 43 of the Highways Act with the specification for the materials required for these works to be approved by LCC Rights of Way team, who will be consulted throughout the duration of the works. The Town Council have approached LCC and David Goode, Public Rights of Way Officer, has stated that *"Longridge Town Council does not need any permission to carry out maintenance on the public rights of way network as it has the power itself under S43 of the Highways Act 1980."*

#### 4. RISK ASSESSMENT

##### 4.1 The approval of this report may have the following implications:

- Resources – The £15,000 commuted sum was received by the Council on 20<sup>th</sup> September 2019 and as such there are existing sufficient funds for the project.
- Technical, Environmental and Legal - The project would accord with the stipulations of the legal agreement.
- Political - N/A
- Reputation - The provision of recreational routes within Longridge is considered to be a benefit to the Town and accords with the purpose of securing such contributions as part of new residential developments.
- Equality and Diversity - N/A

#### 5. **RECOMMENDED THAT Committee**

- ##### 5.1
- Authorise the payment of invoice(s) from Longridge Town Council following the completion of Longridge Loop improvements set out within paragraphs 3.3 and 3.4 within 28 working days of receipt, up to the amount of £7256.



NICOLA HOPKINS  
DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING

# RIBBLE VALLEY BOROUGH COUNCIL

## REPORT TO PLANNING AND DEVELOPMENT COMMITTEE

Agenda Item No.

meeting date: THURSDAY, 23<sup>rd</sup> SEPTEMBER 2021  
 title: LONGRIDGE LOOP  
 submitted by: DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING  
 principal author: NICOLA HOPKINS – DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING

### 1. PURPOSE

- 1.1 To seek authority from Members to release Section 106 contributions to Longridge Town Council to facilitate part of the Longridge Loop scheme.

### 2. BACKGROUND

- 2.1 When planning permission was secured to erect up to 275 dwellings on the land west of Preston Road, Longridge (ref: 3/2016/0974) the associated Section 106 Agreement secured a commuted sum of £30,000 towards the Longridge Loop recreational route. The contribution was due on the occupation of the 30th dwelling and has been receipted by the Council.

### 3. PROPOSAL

- 3.1 Longridge Town Council are keen to see the development of the Longridge Loop which will provide a safe route around the town for cyclists, walkers and the disabled. The route will be approximately 5 miles in length.
- 3.2 As Longridge Town Council are leading on delivering this scheme and have been previously asked to identify how any Section 106 contributions could be utilised.
- 3.3 The Town Council have confirmed that the next planned part of this project is the Written Stone Lane section of the Longridge Loop. This part of the project will involve:
- 3.3.1 Creation of drainage catch pits
  - 3.3.2 Installation of a stone pitched water bar
  - 3.3.3 New gate and post
  - 3.3.4 Path mulching
  - 3.3.5 Stoning up 130m section of the path between the last two gates
- 3.4 Dinsdale Moorland Specialists which have provided a quote for works which equates to= £13,208.00 plus VAT.
- 3.5 In accordance with Ribble Valley Council's Contract Procedure Rules, for a scheme of this value, at least two written quotes for the work have been sought. The Town Council have chosen the direct award route for this scheme utilising a company who has undertaken previous work on the loop.

### 4. RISK ASSESSMENT

- 4.1 The approval of this report may have the following implications:
- Resources – The £30,000 commuted sum was received by the Council on 18<sup>th</sup> March 2021 and as such there are existing sufficient funds for the project.
  - Technical, Environmental and Legal - The project would accord with the stipulations of the legal agreement.



- Political - N/A
- Reputation - The provision of recreational routes within Longridge is considered to be a benefit to the Town and accords with the purpose of securing such contributions as part of new residential developments.
- Equality and Diversity - N/A

5. **RECOMMENDED THAT Committee**

- 5.1 Authorise the payment of invoice(s) from Longridge Town Council following the completion of Longridge Loop improvements set out within paragraph 3.3 within 28 working days of receipt, up to the amount of £13,208.

A handwritten signature in blue ink, appearing to read 'N. Hopkins', with a horizontal line extending to the right.

NICOLA HOPKINS  
DIRECTOR OF ECONOMIC DEVELOPMENT AND PLANNING